

ORDINANCE - XII
THE SCHOOL BOARD

(Ref. Statute 15(3) of the Statues)

1. Composition of the School Board:

The School Board shall consist of:

- (i) The Dean of the School;
- (ii) The Head/Chairperson of the Departments/Centres in the School;
- (iii) The Professors in the Departments/Centres in the School;
- (iv) One Associate Professor and one Assistant Professor, by rotation according to seniority, from each Department/Centre in the School;
- (v) Upto five members (Preferably one member from each department/subject) will be nominated by the Vice Chancellor for their special knowledge in any subject assigned to the School or in any allied branch of knowledge.¹

2. Chairperson of the School Board

The Dean of the School shall be the Chairperson of the School Board and his/her powers and duties shall be specified by a separate Ordinance.

3. Powers and Functions the of Board

The powers and functions of the Board shall be:

- a) to coordinate the teaching and research work in the Departments/Centers assigned to the School;
- b) to appoint committees to organize the teaching and research work in subject(s) or area(s) which are of interest to more than one Department/Centre of the School, or which do not fall within the sphere of any Department/Centre, and to supervise the work of such Committees whose composition, powers and functions shall be prescribed by Regulations;
- c) to approve the courses of study;
- d) to recommend to the Academic Council the names of examiners for the evaluation of courses, dissertations and theses after considering proposals

¹ 22nd Meeting of Executive Council held on 24th July, 2015

received from the Boards of Studies of the Departments/Centres (and the CASR in case of dissertations and theses) in that regard;

- e) to recommend to the Academic Council the creation and abolition of teaching posts after considering proposals received from Departments/Centres and Committees mentioned in the clause (b) above;
- f) to frame rules and approve the pattern and schedule for the evaluation of sessional work;
- g) to approve, on the recommendation of the Board of Studies, the award of research degrees to candidates who have been adjudged to be fit to receive such degrees, in accordance with the Ordinances framed in that behalf;
- h) to consider schemes for the advancement of the standards of teaching and research, and to submit such proposals to the Academic Council;
- i) to promote research within the School and to submit reports on research to the Academic Council;
- j) to frame the general time-table of the School;
- k) to consider any proposals regarding the welfare of the students of the School which the Students Council may submit;
- l) to perform all other functions which may be prescribed by the Act, the Statute or the Ordinances, and to consider all such matters as may be referred to it by the Executive Council, the Academic Council or the Vice-Chancellor;
- m) to delegate to the Dean, or any other member of the School Board or to a Committee such general or specific powers as may be decided upon by the School Board from time to time;

4. Meetings

- (a) Meetings of the School Board shall either be ordinary or special.
- (b) Ordinary meetings shall be held in the months of August and November in the Monsoon Semester and in January and April in the Winter Semester.

(c) Special meetings may be called by the Dean on his/her own initiative or shall be called at the suggestion of the Vice-Chancellor or on a written request from at least one-fifth of the members of the School Board.

5. Quorum

The quorum for the meeting of the School Board shall be one-third of its total members.

6. Notice of Meeting

Notice for a meeting of the School Board, other than special meeting, shall ordinarily be issued at least 10 days before the day fixed for the meeting. A special meeting shall ordinarily be fixed with at least 5 days' notice.

7. Rules of Conduct of the Meeting

Rules of conduct of the meeting of the School Board shall be prescribed by the Regulations.
